



National Glass Association's Certified Glass Installer Registration Form

1. Complete the Registration Form and Check List and return it to the National Glass Association (NGA).

Upon receipt of this registration, NGA will confirm your eligibility and forward the registration information to LaserGrade Computer Testing. NGA will send you a letter confirming your registration along with information about how to register for the exam. Do not contact LaserGrade Computer Testing until you have received your confirmation letter. For more information, please visit www.glass.org/cert/cert.htm or call toll-free 866/DIAL NGA (342-5642) ext. 134.

2. Please Print the Following Information:

Last Name: _____ First Name: _____ M.I.: _____
 Social Security Number: _____ - _____ - _____ Home Telephone: _____ - _____ - _____ E-mail: _____
 Home Address: _____
 City: _____ State/Province: _____ Zip: _____ Preferred Address? Yes No
 Company Name: _____ NGA Member ID: _____
 Company Address: _____
 City: _____ State/Province: _____ Zip: _____ Preferred Address? Yes No
 Company Telephone: _____ - _____ - _____ Fax: _____ - _____ - _____ E-Mail: _____

3. The date you began working in the auto glass repair industry: _____ / _____ (Month/Year)

4. Please Check the Applicable Exam Fees: (Prices valid until 12/31/05)

<u>NGA Member</u>	<u>Non-Member</u>
<input type="checkbox"/> \$169.95 for Certified Glass Installer	<input type="checkbox"/> \$269.95 for Certified Glass Installer
<input type="checkbox"/> *\$199.90 Exam & Glass Installer Reference Manual, plus \$7 for shipping/handling	<input type="checkbox"/> *\$354.85 Exam & Glass Installer Reference Manual, plus \$7 for shipping/handling
*Special price when purchased with certification exam. Standard price for NGA Members is \$54.95 and \$109.90 for non members.	

5. NGA's Certified Glass Installer Study Guides. This series of Study Guides was developed to help installers get the most out of the Glass Installer Reference Manual. Each Guide references specific subject matter within the Glass Installer Reference Manual, asks questions about that subject matter, and then references the paragraph with the correct answer. These Guides will make preparing for the Certified Glass Installer Exam a breeze.

<u>Study Guide</u>	<u>NGA Member</u>	<u>NGA Member</u>
Guide 1: Glass-From Discovery to Installation	<input type="checkbox"/> \$14.95	<input type="checkbox"/> \$29.90
Guide 2: Basic Glass & Installation Categories	<input type="checkbox"/> \$14.95	<input type="checkbox"/> \$29.90
Guide 3: Trade Mathematics	<input type="checkbox"/> \$14.95	<input type="checkbox"/> \$29.90
Guide 4: Blueprints	<input type="checkbox"/> \$14.95	<input type="checkbox"/> \$29.90
Guide 5: Metal Frame Techniques	<input type="checkbox"/> \$14.95	<input type="checkbox"/> \$29.90
Guide 6: Types of Plastic & Installation Techniques	<input type="checkbox"/> \$14.95	<input type="checkbox"/> \$29.90
Guide 7: Sealant Installations with Glass & Metal Products	<input type="checkbox"/> \$14.95	<input type="checkbox"/> \$29.90
Guide 8: Safety for the Glass Industry	<input type="checkbox"/> \$14.95	<input type="checkbox"/> \$29.90
*Special Offer: Purchase all 8 Study Guides and save \$20	<input type="checkbox"/> \$99.95	<input type="checkbox"/> \$199.90

PLEASE TURN OVER TO COMPLETE THE REGISTRATION FORM
The opposite side of this form must be signed or the registration will not be processed.

6. Method of Payment: Check Money Order Visa MasterCard American Express

Total Amount Paid \$ _____ *If purchasing Glass Installer Reference Manual, please include \$7 for shipping/handling. If purchasing any of the Glass Installer Study Guides, please call toll-free 866/DIAL NGA (342-5642) ext. 134 for shipping/handling fee.

Credit Card Information: (Please print)

Total Amount Charge: \$ _____ Cardholders Name: _____

Credit Card Number: _____ Expiration: _____

Signature: _____ Date: _____

Please Note: Exam fee is non-refundable if exam is not taken within one year of the registration date.

Certified Glass Installer Checklist

Glass and Mirrors

- ✓ Types
- ✓ Cutters and cutting tools, techniques
- ✓ Fabrication tools, machining and procedures
- ✓ Curtain wall, storefront, light commercial, residential

Plastics

- ✓ Types
- ✓ Cutters and cutting tools, techniques
- ✓ Fabrication tools, machining and procedures

Metals

- ✓ Types
- ✓ Cutters and cutting tools, techniques
- ✓ Fabrication tools, machining and procedures
- ✓ Finishes
- ✓ Joinery

- ✓ Doors and hardware

Sealants

- ✓ Types
- ✓ Applications, tools and machining procedures

Safety

- ✓ Personal protective equipment (PPE)
- ✓ OSHA regulations
- ✓ Safety glazing and fire codes
- ✓ First aid
- ✓ Americans with Disabilities Act (ADA)
- ✓ Scaffolding, rigging, ladders

Trade Math

- ✓ Basic calculations
- ✓ Measurement tools and techniques

To the best of my knowledge, the information contained in this application is true, complete, and correct, and is made in good faith. By signing this form I acknowledge that I have met the requirements listed above to be eligible for the exam. **I have read, understood and agree to be bound by the policies and procedures put into effect by the National Glass Association.** I hereby apply for the NGA Certified Glass Installer Program and understand that certification depends on successful completion of specified requirements. I further understand that the information for my certification records will be treated confidentially, but that the information provided by me or accrued in the certification process also may be used for statistical purposes. This information will also be used for evaluation of the certification program and for verification purposes by potential and current employers or insurance companies. I understand that NGA reserves the right to verify any or all information on this application and that any incorrect or misleading information that compromises the certification process may constitute grounds for revocation of my certification or other disciplinary action. I agree not to display the credential marks, any certification patch, certificate, sign, or program logo that expresses or insinuates NGA certification at any time that my certification is expired, revoked, suspended, or in any way invalid.

The Following is Required:

Print Full Legal Name: _____

Signature of Applicant: _____

Date: _____