

# Covid 19 Preparation: Mandatory Practices for Glaziers

Source: Glaziers on Demand Handbook

## DO

**DO** wash your hands with soap and water often. Use alcohol-based hand sanitizer WITH frequent handwashing, NOT in place of frequent hand washing EXCEPT when handwashing is not possible.

**DO** throw used tissues and paper towels in the trash immediately after use.

**DO** throw away your own trash. Keep your tools, trash, and other materials picked up and put away. Disinfect all surfaces as often as possible.

**DO** stay at least 6 feet away from everyone else. If you are working in baskets, use every precaution possible. Wash your hands thoroughly as soon as possible.

**DO** wash your hands thoroughly BEFORE and AFTER eating.

**DO** keep your hands away from your face.

## DO NOT

**DO NOT** go to work if you have a temperature higher than 98.6. Check your temperature every morning BEFORE going to work. If you do have a temperature higher than 98.6, contact managers by phone immediately. **DO NOT** return to work until you have been fever-free for 24 consecutive hours.

**DO NOT** share tools, cell phones, desks, offices or other belongings. Keep your tools and belongings separate from others'. If sharing is unavoidable, wipe the points of contact with a sanitizing wipe.

**DO NOT** go to work sick, and **DO NOT** stay at work sick. If you think you may be sick, let managers know immediately, and go home. Symptoms include fever, cough, and shortness of breath.

**DO NOT** cough or sneeze into your hands. When you cough or sneeze, cover your mouth and nose with a tissue. If you do not have a tissue, cough or sneeze into the sleeve of your shirt.

**DO NOT** enter an area containing more than 10 people.

**DO NOT** shake hands or touch surfaces that may have been touched by someone else.

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